



APPLICANT _____

PSU ID _____

This form, the high school transcript, and any other supporting information should be returned to:

Undergraduate Admissions Office
The Pennsylvania State University
201 Shields Building
University Park, PA 16802

WEB APPLICATION COUNSELOR FORM

Penn State recognizes that some schools will use more than one grading scale to reflect varying degrees of academic challenge across the curriculum. Provide us with the maximum grade-point average that a student can earn in academic courses other than advanced placement (AP) classes or your highest level of honors course work. Include your school profile, if available.

Example 1: If your school awards 5 points for an A earned in an AP course, 4.5 points for an A earned in an honors course, and 4 points for an A earned in the next level of academic course work, report the applicant's cumulative GPA as on a 4.0 scale weighted; use line 1a.

Example 2: If your school awards 5 points for an A earned in AP and honors courses, and 4.5 points for an A earned in the next level of academic course work, report the applicant's cumulative GPA as on a 4.5 scale weighted; use line 1b.

Example 3: If your school does not award extra points for AP or honors courses, report the applicant's cumulative GPA as on a 4.0 scale unweighted; use line 1a.

Example 4: If your school awards 7 points for an A earned in an AP course, 6 points for an A earned in an honors course, and 5 points for an A earned in the next level of academic course work, report the applicant's cumulative GPA as on a 5.0 scale weighted; use line 1b.

Example 5: If your school uses a base scale of 100 and weights AP courses by a factor of 1.20, honors courses by a factor of 1.10, and the next level as 1.05, report the applicant's cumulative GPA as on a 105-point scale weighted; use line 1b.

Example 6: If your school uses a base scale of 100 and does not award extra points for an AP or honors course, report the applicant's cumulative GPA as on a 100-point scale unweighted; use line 1c.

Student Information

1. Choose the appropriate category below to indicate the applicant's CUMULATIVE grade-point average (from ninth grade through the end of the most recent academic year). Indicate in the spaces provided whether the GPA is weighted or unweighted. Also indicate whether the GPA is based on all subjects or academic subjects only.

- a. ____ on a 4.0 scale (4.00 = A) []weighted []unweighted []all subjects []academic subjects only
b. ____ on other scale with ____ = A []weighted []unweighted []all subjects []academic subjects only
c. ____ on a 100-point scale []weighted []unweighted []all subjects []academic subjects only

2. Provide the applicant's CUMULATIVE class rank information below.

- a. weighted rank _____(position) of _____(class size) or decile _____ of _____(class size)
b. unweighted rank _____(position) of _____(class size) or decile _____ of _____(class size)
c. If your school does not compute rank, check your best estimate of this applicant's position in class:
[]first fifth []second fifth []third fifth []fourth fifth []fifth fifth

3. Date applicant entered your school.

Month: _____ Year: _____

Date applicant: []will graduate []graduated []withdrew Month: _____ Year: _____

Note: This page only may be photocopied to expedite multiple applications to Penn State from your high school. Add your signature.

School Information

4. Provide your grading system in the following equivalents:

A = _____ to _____ B = _____ to _____ C = _____ to _____ D = _____ to _____ F = _____ to _____

5. How does your school determine GPA?

a. If your school weights GPA, provide:

highest possible GPA in an AP course _____ []weighted

highest possible GPA in an honors course _____ []weighted

highest possible GPA in an academic/college prep course _____ []weighted

b. If your school does **not** weight GPA, provide:

highest possible GPA in an AP course _____ []unweighted

highest possible GPA in an honors course _____ []unweighted

highest possible GPA in an academic/college prep course _____ []unweighted

6. Print your high school's name, address, and contact information:

High School Name: _____

Street Address: _____

City, State, and Zip Code: _____

Country: _____

Phone Number: _____

Fax Number: _____

E-mail Address: _____

7. High school College Board code number:

____ _

8. Print the following information:

Your name: _____

Your title: _____

9. Signature

Date: _____

Guidance counselors: Please note that Penn State *requires* SAT/ACT scores to be sent directly from the testing service.

Letters of recommendation are not required. Any comments concerning special or extenuating circumstances that may have affected the applicant's academic performance can be attached to the counselor page and sent with the official high school transcript.

Timely Penn State information for you and your students is available in the Guidance Counselor section of our Undergraduate Admissions website: <http://www.psu.edu/admissions>