



Application Worksheet

admissions.psu.edu

DO NOT MAIL THIS WORKSHEET TO PENN STATE

Please use this worksheet to practice or prepare for completion of your online application to Penn State. Your portal to undergraduate admissions at Penn State is the website admissions.psu.edu. Note the following:

- **For admission to summer and fall semesters** (starting July 2020 and August 2020): Our recommended application dates are **August 1 to November 1 for Early Action or by November 30 for Priority Filing**. Submitting complete credentials (application, Self-Reported Academic Record (SRAR) or high school transcript if so directed, and SAT or ACT scores) by November 30 maximizes your chances of getting your first-choice campus, academic program, and semester of interest.
- **For admission to spring semester** (starting January 2020): Complete applications with all credentials (including high school transcript, application, and SAT or ACT scores) by **November 1**.
- Click on the *Academics* section of our website to learn about the many academic options Penn State offers.
- Have you visited Penn State lately? Visit programs are held at each of our 20 undergraduate campuses. When on our website, click on *Visit* to make arrangements.

Completing your web application begins with the creation of your MyPennState profile.

To begin, go to admissions.psu.edu and click on *Apply*, then click the button to *Create a MyPennState profile*.

With the information you have shared, your MyPennState profile is filled with information that is relevant to you—including specific campus highlights. This personalized portal page will be available to you from this point forward. We hope you visit us often, as information will be updated frequently for your needs.

You will also receive a Penn State User ID and password. This User ID and password will allow you to sign into your MyPennState profile. In the future, if you join us at Penn State, it will also be the User ID you use to check your email, schedule classes, and use computers on campus.

Beginning Your Application

To begin your application, first log in to your MyPennState profile using your Penn State User ID and password, then click on *Apply Online* from the menu on the right side of the screen. This opens your application. Next, click on the *Begin Your Application* button at the bottom of the screen.

(Note: If you are completing the Common App or the Coalition application for Penn State, do not submit a second application through MyPennState)

Should You Need To Step Away...

Should you need to step away from your application after starting, that's no problem. Simply click *Save and Continue* at the end of the page you are working on, close the application and, when you come back to it, you can pick it up from where you left off. To continue completing your application, click on the last completed section on the status bar at the top of the page.

The application status bar will keep you up-to-date with your progress as you work toward submitting your application.

When links or boxes with question marks appear, you can click on them for additional information.

Components of the Application

Profile Information: Asks you to provide contact information and information about your citizenship and ethnicity as well as parent/guardian information.

Academics: Academic History: Asks you to provide information about your high school, high school coursework, and any collegiate coursework you've completed.

Program of Study: Campuses and Majors: Allows you to select your degree type, starting semester, major, and campus preferences.

Additional Information: Covers other admissions and academic information that is useful in the review of your application, including your activities, personal statement, and Penn State alumni connections in your family.

Review and Submit: Gives you a chance to review and make any corrections to your application prior to submitting it. After that, you can submit your application. **A credit card (Visa or MasterCard) is required to submit the application fee.** The application fee is \$65 for domestic students and \$75 for international students.

Additional Items: For first-year applicants, in addition to the web application, the Undergraduate Admissions Office will also need your Self-Reported Academic Record (SRAR) and official SAT/ACT scores (if you graduated high school within the past four years) to make an admissions decision.

STEP 1: PROFILE INFORMATION

This section will be filled in with the information you provided to us previously. Please continue to complete the remaining questions. (As you complete the web application, do not use any special characters such as [/,,:;&()+=] in your answers.)

Please note: Any falsification of information on this application, credentials, and/or other documents can, at Penn State's sole discretion, result in the denial or revocation of admission.

First Name

Please use your full name (no nicknames) as it appears on your academic records when completing your application. If your name has changed since you attended high school and/or any postsecondary institution, please make sure both your former and current names are listed on the application and all academic records and transcripts.

Middle Name

Last Name

Suffix

This references a part of your name, i.e. Mike Jones, Jr.

Former Last Name

Date of Birth

Gender

Country of Current Residence

Your choices will be available in the drop-down menu online. Residency Information for Military Students: If you use an APO/FPO military mailing address, indicate United States as the country where you are currently living and provide that address.

Street Address or Box Number

Tips for addresses in Puerto Rico and international countries: If applicable, please make sure you clearly include all names and abbreviations for streets, urban developments, buildings, counties, city sectors, etc. For example, students in Puerto Rico should write "Calle 14, Urb. Rosalinda" instead of "14 Rosalinda".

City

State

Your choices will be available in the drop-down menu online.

Postal Code

Cell Phone Number

Select "Yes" to receive via your cell phone important text messages about your application status and timelines. We promise, no spam!

Cell Phone Provider

Your choices will be available in the drop-down menu online.

Home Phone Number

Email

We require an email address so we may better serve you through periodic reminders and updates. If you do not have an email address, please consider obtaining free email service on the Web.

CITIZENSHIP AND ETHNICITY

Your U.S. Citizenship Status (choose one)

- U.S. Citizen
- Permanent Resident of the U.S.
- International Student

Information about the collection of ethnicity and race: Federal law requires that institutions of higher education gather the following information regarding the ethnicity and race of its students and employees. Your individual information will be kept strictly confidential. The law only requires institutions to report aggregate totals for each category. This information is intended solely for federal statistical and reporting purposes and programs, as well as the Commonwealth of Pennsylvania Plan for Equal Opportunity in the State-Supported Institutions of Higher Education. Permanent residents of the United States who are not citizens are encouraged to choose the racial/ethnic indicators that best match their background.

Is your ethnicity Hispanic/Latino (Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture of origin)?

- Yes
- No

What is your race? (Select one or more)

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or other Pacific Islander
- White

Are you a resident of Pennsylvania?

- Yes (1 year or more)
- Yes (less than one year)
- No

U.S. Social Security number

If you have a U.S. Social Security number (SSN), please enter it in the space provided. Your SSN will be kept secure and will not be used as a primary source of identification for you, since you will be assigned a PSU ID number. We don't require your SSN, but if you do not provide it, financial aid, tax reporting, and many other services may not be available to you. (International applicants who do not have a U.S. Social Security number should leave this question blank).

PARENTS/GUARDIANS

Penn State uses parent/guardian information to help determine your residency status for reporting and tuition purposes. Please provide the name(s), address(es), and residency status of your parent(s) and/or guardian(s) and their highest level of education.

Relationship

- Mother
- Father
- Guardian

First Name

Please use full name, no nicknames.

Middle Name

Last Name

Country of Current Residence

Your choices will be available in the drop-down menu online.

Mailing Address

City

State

Your choices will be available in the drop-down menu online.

Postal Code

Home Phone Number (NNN-NNN-NNNN)

Email

To serve your family better we may send periodic reminders and updates. If your parent or guardian does not have an email address, please consider obtaining free email service on the Web.

Is this person a resident of Pennsylvania? (choose one)

- Yes (more than one year)
- Yes (less than one year)
- No

Select the highest level of education completed by this person.

- Less than High School
- High School Diploma/GED
- Trade/Technical Certificate
- Associate Degree (Two-Year)
- Baccalaureate Degree (Four-Year)
- Master's degree or higher graduate degree

STEP 2: ACADEMICS

ACADEMIC STATUS

Please choose the option that describes you best:

- High school junior
Projected Graduation Date: _____
- High school senior
Projected Graduation Date: _____
- High school graduate
Graduation Date: _____
- Hold a High School General Equivalency Diploma (GED)
Date GED Received: _____

Have you attended a U.S. high school in each of the last three years of high school (equivalent to U.S. grades 10, 11 and 12)?

- Yes
- No

Have you ever enrolled, or are you scheduled to enroll in high school honors, advanced placement (AP), or international baccalaureate (IB) courses?

- Yes
How many courses: _____
- No

COLLEGE INFORMATION

If, following high school graduation, you are taking, have attempted, or have completed courses at a college or university, you are required to provide information for each accredited institution you have attended, including Penn State. Even if you are applying to pursue a new field of study, previous academic work cannot be disregarded. Admission decisions are based on complete credentials from all accredited colleges and universities attended. If, while still in high school, you are currently taking, have attempted, or have completed courses at a college or university, sending the college transcript and having those credits considered toward satisfying Penn State degree requirements is optional. Please add below information about each academic institution you have attended, even if no credits were earned at the institution. Additionally, please contact each institution you list below to request your official transcripts be sent to Penn State.

Transfer students must provide information on all previous accredited institutions where courses were attempted or credit was earned. Failure to provide a list of all colleges and universities attended may result in a delayed admission decision, loss of transfer credit, and/or cancellation of admission.

Country where school is located

Your choices will be available in the drop-down menu online.

State

Your choices will be available in the drop-down menu online.

Institution

Your choices will be available in the drop-down menu online.

Type of institution

- College or University
- Business School
- Nursing School
- Trade or Technical School
- Other Institution

Start Date

End Date

Type of credit at institution Quarter Semester Unit

Number of credits attempted

Attempted credits are the number of credits for coursework for which you have received a grade at this institution. Penn State considers all attempted coursework in the admissions evaluation. Please include the credits for any coursework that may have been repeated and any coursework for which you may have received an unsatisfactory grade.

Are you currently taking courses at this institution? Yes No

Are you planning to take courses at this institution? Yes No

Out of the *total* number of credits above (2), how many will be earned WHILE in high school? _____

Please note that you will need to provide the course number, title, and number of credits for any courses you are currently taking or plan to take before enrolling at Penn State.

HIGH SCHOOL INFORMATION

Penn State requires high school information from all applicants (including homeschooled individuals and GED holders) in order to process academic records. Please complete this information to the best of your ability. Please provide information about the high school from which you will graduate or have graduated, and any other high schools you attended.

Country where school is located

From the drop-down menu, please select the country where your high school is located.

State

From the drop-down menu, please select the state where your high school is located.

High School Name

From the drop-down menu, please select your high school's name.

Start Date

End Date

Did you graduate or do you plan to graduate from this school?

- Yes
- No

At this point in the application you will be asked to complete the Self-Reported Academic Record (SRAR) portion of the application or you will be directed to proceed to the High School Coursework section of the application. In either case, you should have available a copy of your transcript/school record in order to fully complete the next section of the application.

HIGH SCHOOL COURSEWORK

If directed to complete high school coursework instead of completing SRAR, follow these instructions. Please check the box next to all the subjects you have completed with a passing grade or are taking during your senior year of high school. Please include eighth- and ninth-grade math or foreign language courses if taken as a prerequisite for a high school subject. If you aren't sure what to enter, please check with your high school counselor.

MATHEMATICS

Check the mathematics subjects that you have completed **with a passing grade**. If you are a high school senior, include subjects you are taking this year.

- Algebra I
- Algebra II
- Algebra III
- Geometry
- Trigonometry
- Pre-Calculus
- Calculus
- Statistics
- Elementary Functions
- Advanced Math/Math Analysis
- General or Other Math

SCIENCE

Check the science subjects that you have completed **with a passing grade**. If you are a high school senior, include subjects you are taking this year.

- Biology
- Chemistry
- Physics
- Other Science

LANGUAGE

Select the highest level of the following language subjects that you have completed with a **passing grade**. If you are a high school senior, select the subjects you are taking this year. If your native language is of those listed below, please select the 5 option.

- American Sign Language (ASL 1, ASL 2, ASL 3, ASL 4, ASL 5)
- Chinese (Chinese 1, Chinese 2, Chinese 3, Chinese 4, Chinese 5)
- French (French 1, French 2, French 3, French 4, French 5)
- German (German 1, German 2, German 3, German 4, German 5)
- Hebrew (Hebrew 1, Hebrew 2, Hebrew 3, Hebrew 4, Hebrew 5)
- Italian (Italian 1, Italian 2, Italian 3, Italian 4, Italian 5)
- Japanese (Japanese 1, Japanese 2, Japanese 3, Japanese 4, Japanese 5)
- Latin (Latin 1, Latin 2, Latin 3, Latin 4, Latin 5)
- Russian (Russian 1, Russian 2, Russian 3, Russian 4, Russian 5)
- Spanish (Spanish 1, Spanish 2, Spanish 3, Spanish 4, Spanish 5)
- Other Language (Other 1, Other 2, Other 3, Other 4, Other 5)

STEP 3: PROGRAM OF STUDY

DEGREE TYPE & SEMESTER

In this section of the application, you will make decisions about your program of interest and the campus you would like to attend. If a major and/or campus does not appear in the choices on the next page, it may be due to the following:

- The major you are interested in cannot be started at the campus you have chosen;
- The major you have selected cannot be finished at the ending campus you have selected;
- The major selected is full for the selected semester;
- You are ineligible for consideration for that major and/or campus based on the academic history that you have provided and the minimum requirements of the major and/or campus.

Each selection you make may prompt you for further information.

Type of Degree

- Associate (2 year)
- Baccalaureate (4 year)

Starting Semester

First Year Students: Applicants who would like to be considered for the fall starting semester as their first choice and then the summer starting semester at University Park as an alternate semester should select the fall semester and then save and continue. You will be given an opportunity to select the summer starting semester as an option as you make your Program of Study selections.

Select the summer starting semester here only if it is your first choice selection for entering the University.

- Spring 2020
- Summer 2020
- Fall 2020
- Spring 2021

BUILD YOUR PROGRAM OF STUDY

CHOOSING YOUR MAJOR

The application will walk you through three ways to select your major:

Academic Interest Area: By organizing your choices this way, you will first select a general interest area, then select a specific Penn State major from the drop-down menu. After selecting your major and clicking *save*, you will see the description of the major and any relevant program notes.

Alphabetical Listing: Academic programs will be sorted alphabetically. Using this organizational method, you will select an academic program from the alphabetical listing.

Campus Location: Using this organizational option, you will see academic programs organized by the campus where the academic program is completed. You will first select a campus and then a specific academic program offered for completion at that campus.

The application will require you to select starting and ending campuses. You will then select an alternate starting campus. Most of Penn State's academic programs may be started at one campus

and completed at the campus where the academic degree is awarded. We call this the 2+2 plan, in which a student spends two years at one campus and then transitions to another campus for the final two years of study to complete a degree. Our promise to you is that you will be evaluated for each campus **in the order you specify**. If you fulfill the admission requirements for your first-choice campus, you will be accepted there. Providing an alternate choice campus will be required of most applicants. This will expedite the admissions process should we not be able to make you an offer of admission to your first-choice campus.

View a complete listing of Penn State's majors at admissions.psu.edu/academics/majors.

Summer Session at University Park: If you select University Park as your starting campus, you also have the option to be considered for the six-week summer session, which begins the last week of June and ends in the second week of August. If you select this option, we will first evaluate your application for the fall semester. If we are unable to offer you admission for the fall, your application will be evaluated for the summer session. Students who start in the summer typically take two classes and automatically continue at University Park for the fall semester. Many incoming first-year students register for a special summer program called LEAP (Learning Edge Academic Program). You can learn more at leappsu.edu.

STEP 4: ADDITIONAL INFORMATION

ADMISSIONS INFORMATION

Early Action requires that students submit their complete application (application, SAT or ACT test scores, completed SRAR) by November 1. Early Action students will receive their decision by December 24. Students choosing to not do Early Action, should complete their application by the November 30 Priority Filing Date. These applicants will have a decision by January 31. In both cases, students will have until May 1 to finalize their decision.

Would you like to be considered for Early Action? Yes No

Have you submitted an application and paid the application fee for Undergraduate Admission to Penn State in the last 12 months?
 Yes No

Students who would like to re-enroll at Penn State after they've been away from their Penn State studies for four or more calendar years may be eligible for Academic Renewal. You can get more information about re-enrollment by contacting the Registrar at any Penn State campus.

*The Schreyer Honors College is Penn State's honors program for students of exceptional achievement. The program is open to students in all colleges and majors, and it has a special application supplement including three essays. Click the question icon for more information. If you choose "Yes" below, a link to the SHC application will appear on your My Penn State profile page. **You should not wait to receive your Penn State admissions decision before applying to the SHC.***

Are you interested in completing the additional supplemental application to the Schreyer Honors College? Yes No

Are any siblings also applying for undergraduate admissions to Penn State this year? Yes No

Indicate whether any of your immediate relatives are full-time employees of Penn State:

- Mother Guardian
- Father Spouse or Partner

Indicate whether any of your immediate relatives are Penn State alumni:

- Mother
- Grandparent
- Father
- Spouse or Partner
- Sister/Brother (even if currently attending)
- Son/Daughter (even if currently attending)

The Penn State community is dedicated to personal and academic excellence. Penn State recognizes that an educational environment characterized by respect, honesty, integrity, and social and personal responsibility enhances learning for all students. The University also has a strong belief in rehabilitation in the belief that students learn and grow from past experiences. In that light, while all applicants are required to respond fully to the questions below, affirmative answers do not necessarily preclude admission. For more information, please visit studentaffairs.psu.edu/conduct or call the Office of Student Conduct at 814-863-0342. *Please note that if you answer "yes" to any of these questions, you will need to provide additional documentation to the Undergraduate Admissions office.*

(Note: Should you opt to defer your admission, and during that period of deferral have academic history and/or disciplinary history changes prior to your intended start date, you must notify Penn State's Undergraduate Admissions Office.)

Have you ever dropped for poor scholarship from Penn State or any institution?

- Yes
- No

Have you ever been dismissed or suspended for disciplinary reasons from secondary school, Penn State, or any other institution, or are you ineligible to return to a prior institution due to a disciplinary matter?

- Yes
- No

Is there an unresolved or pending disciplinary at a prior institution?

- Yes
- No

Within the past five years and NOT INCLUDING (1) Possession of a controlled substance, (2) Possession of paraphernalia (3) DUI/DWI/OVI/Wet Reckless, (4) Public Intoxication, and/or (5) Underage purchase, consumption, possession, or transportation, have you:

- entered a plea of guilty or no contest to one or more criminal offenses?
- participated in a presentencing diversion program for one or more criminal offenses?
- been convicted of a criminal offense?
- been incarcerated or under supervision of a probation and/or parole office?

NOT INCLUDING (1) Possession of a controlled substance, (2) Possession of paraphernalia (3) DUI/DWI/OVI/Wet Reckless, (4) Public Intoxication, and/or (5) Underage purchase, consumption, possession, or transportation, are there criminal charges pending against you at this time?

- Yes
- No

If you indicated that you are a high school graduate, you will be asked the following questions regarding Military Service.

MILITARY SERVICE

Have you ever or are you currently serving in the U.S. Armed Forces?

- Yes
- No

If you answer yes....

ACTIVE DUTY

Military Branch

Entry Date

Discharge Date

Type of Discharge

RESERVE/NATIONAL GUARD

Military Branch

Entry Date

Discharge Date

Type of Discharge

ACTIVITIES (Optional)

Please use this space to list or discuss your activities other than academic work during the last several years (for example: school organizations, jobs, athletics, the arts, community service, religious groups, or other individual interests).

You may already have an activities resume or list prepared and should feel free to paste it into the space below. We suggest a limit of 500 words or fewer.

Applicants are encouraged to compose the material for this section in another program and then paste it into the section below. *Please note: Your work will be lost if not saved before your session automatically expires in 30 minutes.*

PERSONAL STATEMENT (OPTIONAL)

Please tell us something about yourself, your experiences, or activities that you believe would reflect positively on your ability to succeed at Penn State. This is your opportunity to tell us something about yourself that is not already reflected in your application or academic records. We suggest a limit of 500 words or fewer.

Applicants are encouraged to compose the material for this section in another program and then paste it into the section below. *Please note: Your work will be lost if not saved before your session automatically expires in 30 minutes.*

EDUCATIONAL GAP STATEMENT

Please use this space to explain any time that has elapsed between your high school graduation and your anticipated enrollment at Penn State. Please provide a summary of why that gap occurred. If you attended another college or university during that time, please note it below and ensure that you have entered the information in the Academic History section of this application.

Applicants are encouraged to compose the material for this section in another program and then paste it into the section below. *Please note:* Your work will be lost if not saved before your session automatically expires in 30 minutes.

STEP 5: REVIEW AND SUBMIT

This page provides you with a summary of all the information that you have entered on your Penn State web application. **We strongly recommend that you print this page for you records.**

SIGN YOUR APPLICATION

After reading the important text, initial your application in this step to verify that all the information you provided is complete and accurate.

APPLICATION FEE

A nonrefundable application fee is required to officially submit your application. The application fee is \$65 for domestic students and \$75 for international students. You must use a credit or debit card (Visa or MasterCard) for this fee. Please click the *Pay & Submit* button in the application to be redirected to the PSU Pay system.

The application fee can be waived if you demonstrate financial need. If you think you may qualify, talk to your high school counselor about obtaining a fee waiver form. If you qualified for an ACT or SAT fee waiver, have your high school counselor fax or mail a copy of that fee waiver to the Undergraduate Admissions Office; we will waive your application fee upon receipt of the fee waiver. Fee waiver or payment is required to submit your application. After you click *Pay & Submit* you will be redirected to PSU Pay's secure site. Depending on your security settings, your Internet browser may display messages telling you that you are moving to another secure webpage.

STEP 6: ADDITIONAL INFORMATION

Please note: Before your application is considered complete, you should have the following necessary forms and information completed or forwarded as directed to:

Penn State Undergraduate Admissions
201 Shields Building
University Park, PA 16802-1294

SRAR OR HIGH SCHOOL TRANSCRIPTS

The application process is not considered complete until Penn State has received all required documents and materials, such as your completed Self-Reported Academic Record (SRAR) or submission of your high school transcripts (if so directed) and standardized test scores (if required). If you have not already done so, please be certain to complete these steps. Keep in mind the priority filing dates as all required materials must be received by that time.

SAT/ACT SCORES (FOR FIRST-YEAR APPLICANTS ONLY)

First-year applicants currently in high school or those who have graduated from high school four or fewer years ago should arrange for SAT or ACT scores to be sent directly to the Undergraduate Admissions Office from the appropriate testing agency (SAT code #2660 or ACT code #3656). We do not take scores from the high school transcript. To have SAT scores sent, visit collegeboard.com. To have ACT scores sent, visit act.org.

Test scores are waived for those applicants who have been out of high school five or more years or veterans who have served in the military for four years with an honorable discharge.

COLLEGE TRANSCRIPTS

As a reminder, if, following high school graduation, you are taking, have attempted, or have completed courses at a college or university, you are required to provide information for each accredited institution you have attended, including Penn State. Even if you are applying to pursue a new field of study, previous academic work cannot be disregarded. Admission decisions are based on complete credentials from all accredited colleges and universities attended. If, **while still in high school**, you are currently taking, have attempted, or have completed courses at a college or university, sending the college transcript and having those credits considered toward satisfying Penn State degree requirements is optional.

This publication is available in alternative media on request.

The University is committed to equal access to programs, facilities, admission and employment for all persons. It is the policy of the University to maintain an environment free of harassment and free of discrimination against any person because of age, race, color, ancestry, national origin, religion, creed, service in the uniformed services (as defined in state and federal law), veteran status, sex, sexual orientation, marital or family status, pregnancy, pregnancy-related conditions, physical or mental disability, gender, perceived gender, gender identity, genetic information or political ideas. Discriminatory conduct and harassment, as well as sexual misconduct and relationship violence, violates the dignity of individuals, impedes the realization of the University's educational mission, and will not be tolerated. Direct all inquiries regarding the nondiscrimination policy to the Affirmative Action Office, The Pennsylvania State University, 328 Boucke Building, University Park, PA 16802-5901, Email: aao@psu.edu, Tel (814) 863-0471. U.Ed. UAO 20-04