



Credit by Validation

College-level course work completed at colleges/universities licensed by state boards of education to award associate degrees or higher, but that are not members of one of the six regional accrediting associations, may be eligible for credit by validation.

Steps for the Credit by Validation process:

1. After enrolling at Penn State, the student is responsible for initiating the process by requesting or downloading a Credit by Validation form (available at <http://admissions.psu.edu/cbv>)
2. The student completes the form and submits it with electronic copies of course syllabi *for each course to be validated* to the Undergraduate Admissions Office at admissions@psu.edu.
3. Undergraduate Admissions staff will determine if the course is eligible for Credit by Validation.

Eligible courses must:

1. Have an equivalent course offering at Penn State that offers comparable learning outcomes and standard instruction.
2. Be graded at an equivalent of a 'C' (2.0) or better.

Students will be notified coursework that does not meet eligibility via their Penn State email address.

4. If the course meets eligibility requirements:
 1. Undergraduate Admissions sends the course information to the academic college/department that should evaluate the course content.
 2. The department shares its decision with Undergraduate Admissions.
 3. The Undergraduate Admissions Office updates the student's Penn State transcript record with coursework that is transferable.

